

SAMPLE ENTERPRISE/ACTION PLAN 1

Personal Action Plan To Achieve a First-Aid Qualification

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Objectives

As part of the Enterprise Education Link Module we are asked to propose a course of action to improve our personal enterprise skills. My plan is to achieve a first-aid qualification within this school year, which will be useful to me in many aspects of my life at school and in my community. Through undertaking this activity I hope that I will also:

- Show determination and commitment to complete the task I have taken on.
- Improve my communication skills and my ability to work with others in a group.

Research

- (a) Talk to the teacher who organises a first-aid course for students in my school.
- (b) Get advice from school friends who already have qualifications in first aid.
- (c) Contact the voluntary organisations in my area offering a first aid course over the coming months.

Analysis of Research

- (a) The teacher I talked to gave me contact details for the two individuals from Civil Defence who have run a first aid course in the school for some years. I followed up on this contact and was advised to contact the County Civil Defence Officer.
- (b) One of my classmates is very involved in The Order of Malta Ambulance Corps and she recommended joining it as a way of getting first-aid knowledge.

Another classmate was in the F.C.A. Medical Corps and said this was another route to achieve my goal, but through talking to her, I felt that the commitment required there was more than I wanted at this time.

- (c) I contacted:
 - ▶ The Civil Defence Officer for the county and was advised that a first-aid course was due to commence in mid September.
 - ▶ Order of Malta, Ambulance Corps in Mervue and was told that all new members are required to attend a Foundation Level Course, which involves 13 two-hour sessions.

Actions

- Join the Order of Malta Ambulance Corps in Merview
- Enroll for The Foundation Level Course.
- Find out bus details for Merview route.
- Organise my homework schedule to be free to attend the 13 two-hour sessions in the Foundation Level Course.

Schedule of Time

- Attend the 13 two-hour sessions from 7.00 - 9.00 p.m. on Tuesday nights commencing on October 8 2002.
- Get the 6.15 p.m. bus from Eyre Square to Merview and catch a return from Merview at 9.15 p.m.

Resources and Costs

	€
	26.00
	1.00
<i>Bus Fares</i>	12.00
<i>Telephone calls</i>	<u>39.00</u>
<i>First-aid Manual</i>	
TOTAL	

Evaluation Methods

- If I gain a qualification in first aid, then I will have achieved my main goal.
- If I can apply the knowledge gained on the course, then I will be better able to cope with emergencies that may occur in everyday situations e.g. accidents at home, in work, etc.
- If I act as a volunteer with the Order of Malta on completing the Foundation Level Course, then I will be displaying enterprise within the community.
- If I manage to attend each of the 13 sessions and get there on time each evening, then I will have demonstrated good organising and planning skills as well as commitment and determination.
- If I get on well with the others completing the same course, then I will demonstrate good interpersonal and communication skills as well as team skills.